

Instructions to Transfer Stock

Stock Transfer Agent

1

Presenter Basics

Date:	Email:
Presenter:	Address:
Phone:	City, State, Zip:
Signature:	Country:

2

Transfer Type (Check all that apply)

<input type="checkbox"/> Transfer	<input type="checkbox"/> Stock Split / Issuer Name Change Exchange
<input type="checkbox"/> Legend Removal	<input type="checkbox"/> Non-Insider Shares
<input type="checkbox"/> Rush Process	<input type="checkbox"/> Insider/Control Shares

Select Reason For Transfer

Gift
 Sale
 Other
 _____ Lost, Stolen, or Destroyed Certificate

3

Certificates Presented (Attach additional sheet if necessary)

Certificate Numbers: _____

Certificates Requested (Attach additional sheet if necessary)

Shareholder Name	Certificate Numbers*	Number of Shares	Existing Shareholder? Skip this part. Address	Tax ID

*If you would like book entry shares instead of physical certificates, indicate "BOOK" under Certificate Denomination.

4

Certificate Delivery Instructions

Recipient Name : _____
 Address (No P.O. Boxes) : _____
 City, State, Zip: _____ Phone : _____
 Delivery Method (Select One) :
 FedEx
 UPS
 Hand Pickup
 If Courier Delivery, please provide :
 FedEx/UPS Account Number : _____
 (Please Select Once)
 Prepaid Waybill
 Additional \$35 Shipping Fee

5

Enclosed Documents

Physical Certificates
 Transfer Fees

IF TRANSFERRING STOCK:

Stock Power with Medallion Guarantee
 Gift Letter If Applicable

IF REMOVING LEGEND:

Seller's Representation Letter
 Legal Opinion
 Other (Please Specify): _____

**SEND YOUR TRANSFER PACKAGE TO CLEARTRUST, LLC
17961 HUNTING BOW CIR., UNIT 102, LUTZ, FL 33558**

**Affidavit Of Loss
And Indemnity Agreement**

**Travelers Casualty and Surety Company of America
One Tower Square, Hartford, CT 06183**

State of _____
{ _____ } ss.
County of _____

Bond No. 105369463

_____ (hereinafter called "Deponent") of legal age, being duly sworn, deposes and says:

(1) Deponent resides at _____ and is by occupation (if a fiduciary state facts) _____ and is entitled to the possession and is the legal and beneficial owner of (here describe security or securities) _____ (hereinafter collectively called the "Original") issued by _____, a corporation organized under the laws of the State of _____, in the name of _____ Deponent's social security number is _____.

(2) The Original was acquired by Deponent on or about the _____ day of _____, _____, and was lost, stolen or destroyed on or about the _____ day of _____, _____, under the following circumstances:

Where the Original was kept and who had access to it: _____

When and by whom the loss was discovered: _____

When and where the Original was last seen: _____

What measures have been taken to recover the Original: _____

(3) The Original was _____ endorsed. (If endorsed, describe exact manner of endorsement including name and address of endorsee. If the endorsement was a separate instrument of assignment, so state.)

(4) Deponent has made or caused to be made diligent search for the original, and has been unable to find or recover the same; Deponent has not sold, assigned, transferred, deposited under any agreement, or hypothecated the original or any interest therein, or (except as may be stated in the foregoing paragraph) signed any Power of Attorney or other authorization respecting same which is now outstanding and in force; and no person, firm or corporation other than Deponent has any right, title, claim, equity or interest in, to, or respecting the Original or the proceeds thereof.

(5) Deponent hereby requests, and this affidavit and agreement of indemnity is made for the purpose of inducing the Oblige, its transfer agents, registrars and trustees, (1) to refuse to recognize any person other than deponent as the owner of the Original and to refuse or make any payment, transfer, delivery or exchange called for by the Original to any person other than Deponent or to refuse to take any other action pursuant to the request or demand of any person other than the Deponent, and (2) to issue a new or duplicate or definitive security in substitution for surrender thereof for cancellation. Deponent furthermore requests **Travelers Casualty and Surety Company of America** to assume liability in respect of the loss herein referred to under its Blanket Lost Instrument Bond No. **105369463** to **ClearTrust, LLC** and others, collectively called Oblige.

(6) If Deponent should find or recover the original, Deponent will immediately surrender the same to the Corporation for cancellation without receiving any consideration thereof.

(7) Deponent represents that he/she owns real estate at _____ worth \$ _____ and mortgaged for \$ _____, and cash and marketable securities in the amount of \$ _____, and debts in the amount of \$ _____, and refers to:

(Bank-Trade and Personal Reference)

as to Deponents reputation for integrity and financial responsibility.

(8) Deponent agrees in consideration of the foregoing to indemnify and protect **Travelers Casualty and Surety Company of America** and its Obligee under its said Bond, their Co-Transfer Agent, Co-Registrars, Co-Trustees and Co-Paying Agents, individually and as Trustee, Depository, Fiscal or Paying Agent, Registrar, Transfer Agent and in such capacities, from any and all loss, damage or expense in connection with, or arising out of their compliance with the request of Deponent herein set forth, and further agrees to furnish to the above-named Obligee, without any expense to them, a new bond of indemnity, in such form and amount as said Obligee may require, with satisfactory surety or sureties, in case the above described Blanket Lost Instrument Bond and this Agreement of Indemnity should not at any time for any reason in the opinion of said Obligee or any of them afford sufficient protection.

Signed, sealed and delivered by Deponent this _____ day of _____, _____.

(Signature)

State of _____

County of _____ { _____ } ss.

On this _____ day of _____, before me personally appeared _____ to me known and known to me to be the individuals described in and who executed the foregoing instrument, and they duly acknowledged to me that they executed the same for the purpose above stated, and being by me duly sworn, did depose and say that the statement therein contained are true.

Notary Public

(Affix Notarial Seal)

My Commission Expires _____

Do not write below this line.

We hereby assume liability under Blanket Lost Instrument Bond No. **105369463** in respect of the securities alleged to have been lost, stolen or destroyed as described above.

Said Liability is: limited to \$____
 not limited except as specified in said Bond.

Signed, sealed and delivered this _____ day of _____, _____,

Travelers Casualty and Surety Company of America

By _____
, Attorney-in-Fact